

Activity Report April 1963
Telephone Facilities Branch

A. Telephone Facilities Branch
Service Performed:

(1) Requests for service on hand prior to 1 April 1963	12
(2) New Requests received - memorandums, verbal	659
(3) Orders issued written and verbal to the Telephone Company	659
(4) Requests on hand last day of month	12

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(7) Telephone Stations surveys conducted	32
(8) Station Equipment Activity	
Connected	125
Disconnected	78
Relocated	182
Changed	262
(9) In order to meet the due dates established for completion of telephone installation work, the Telephone Company Plant Department was required to work a total of 637 hours on an overtime basis during this reporting period. This work was accomplished at no additional cost to the Agency.	

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(14) At the request of the office of the DCI, arrangements were made for the installation of a "private line" between the DCI and AD/ONE.



(16) Arrangements are being made with the public telephone office of the telephone company for the installation of two (2) coin-operated telephones. These stations are to be located at the North and South loading docks, Headquarters Building.

(17) A survey was made of the [REDACTED] in the Headquarters Building to determine if the electrical receptacles which provide power to the 24 Volt telephone rectifiers were wired to the emergency power source. The survey disclosed that nine (9) receptacles were not, therefore, a request has been forwarded to SA&F/LSD to have this work done as quickly as possible. SA&F/LSD has also been requested to make the necessary arrangements to connect the emergency power to the electrical receptacles feeding telephone speaker phones in ten (10) key offices at the Headquarters Building.

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